



**REQUEST FOR PROPOSALS (RFP)**  
**2022**  
**NOOKSACK INDIAN TRIBE**

**Iweste'leq (Teacher) – Ts' simit To' :lme'ls (Nurturing Wisdom)**  
**Proposal Deadline: March 7, 2022, no later than 4:30 pm**

**OVERVIEW**

The Nooksack Indian Tribe is a federally recognized Tribal government, seeking competitive proposals from qualified educators to provide academic support (mathematics; literacy; home school strategies) to Nooksack children and families, including students enrolled within the Nooksack Valley, Mount Baker, and Lummi School Districts.

Contractor will provide adult basic education to Siamscha Scholars and college students to gain the skills necessary to increase literacy, writing, ABE and prerequisite course work linked with career exploration.

NIT is seeking proposals from vendors that can perform the scope of work and require the capabilities to assist students (from Kindergarten to College level) implement a variety of instructional delivery methods, that include group or individualized instruction as well as computer programs that help students make learning gains. Relies on experience and judgment to plan and accomplish goals. Creating a climate that encourages and supports learning.

Contracts submitting proposals should review the procurement requirements listed below.

The Vendor will be required to:

- Execute a contract
- Provide proof of insurance
- Provide Tax ID
- Purchase a NIT Business License
- Eligible to receive federal funds

Vendors interested may contact Donia Edwards via email at [dedwards@nooksack-nsn.gov](mailto:dedwards@nooksack-nsn.gov). Questions about this RFP and the expectations for the scope of work will be addressed in writing until March 4, 2022. Questions must be emailed to Donia Edwards at [dedwards@nooksack-nsn.gov](mailto:dedwards@nooksack-nsn.gov) with the subject line: RFP **Iweste'leq** Questions. Answers to questions will be provided to all potential contractors.

Services to commence by March 14, 2022.

## **PROPOSAL REQUIREMENTS:**

1. Vendor name
2. Letters of recommendation
3. Resume

## **SCOPE OF WORK:**

- Provide academic support (mathematics; literacy; home school strategies) to Nooksack children and families, including students enrolled within the Nooksack Valley, Mount Baker, and Lummi School Districts. Contractor will coordinate with local school districts and staff as well as liaison, in provision of services hereunder; direct/in-person services within the local school districts is contingent upon recommendations of the NIT Pandemic Team.
- Contractor will provide services directly at Tribe's school, or remotely at locations designed by Tribe, or virtually, as approved by Ed. Director or designee. Contractor shall comply with all applicable Tribal and state laws, regulations, and orders in effect at the time re: education and or public health.
- Contractor will be responsible for providing regular progress reports to Ed. Director (or designee), as deemed appropriate.
- Tribe will provide all basic PPE (masks; gloves); Contractor shall be responsible for any non-ordinary PPE (anything not previously listed).
- Contractor will provide adult basic education to Siamscha Scholars and college students to gain the skills necessary to increase literacy, writing, ABE and prerequisite course work.
- Contractor will provide career awareness and prepare for college level prerequisites or increases in skill levels. Develop a program to promote internship placements that match career/college goals.
- Contractor and Ed. Director (or designee) shall meet weekly to review progress hereunder for prior week and schedule for following week.

## **PROPOSAL SUBMITTAL**

Proposal responses shall be submitted electronically to Donia Edwards at [dedwards@nooksack-nsn.gov](mailto:dedwards@nooksack-nsn.gov).

Proposals will be accepted by email to Donia Edwards at [dedwards@nooksack-nsn.gov](mailto:dedwards@nooksack-nsn.gov) with the subject line RFP Iwesteleq until 4:30 PM March 7, 2022.

The Tribe reserves the right to make an award without further discussion of the submittals. Therefore, the proposal should be initially submitted on the most favorable terms the Vendor can offer. The Vendor selected as the apparently successful Vendor will be expected to enter into a contract with the Tribe or the Tribe's standard contract form.

The general conditions and specification of the RFP and the successful Vendor's response, as amended by Contract between the Tribe and the successful Vendor, including e-mail or written

correspondence relative to the RFP, will become part of the Contract documents. Additionally, the Tribe will verify Vendor representations that appear in the proposal.

NIT reserves the right to refuse any and/or all proposals, or any part thereof for any reason and to waive irregularities and informalities in the submittal and evaluation process. This RFP does not obligate the Tribe to pay any costs incurred by respondents in the preparation and submission of a proposal. Furthermore, the RFP does not obligate the Tribe to accept or contract for any expressed or implied services.