

## Indian Health Service

Office of Environmental Health & Engineering

Division of Sanitation Facilities Construction

Olympic District



# Scattered Sites Program

## Water & Sewer Service for Individual Homes

### Services IHS can Provide

- Residential water wells
- Septic systems (gravity or pressurized)
- Connections to community water system (from home plumbing connection to water main or curbside meter box)
- Connections to community sewer systems and STEP tanks

### Homeowner Eligibility

#### Requirements Include

- Enrolled tribal member
- Living in the [Service Delivery Area](#) of sponsoring Tribe
- If applicant has received IHS services before at a previous home, that home must now belong to another eligible person.

### Home Eligibility

#### Requirements Include

- Home is applicant's primary residence
- Can be owned or mortgaged
- New home or *like-new* home

### Like-new

Purchased or significantly renovated (added bedrooms/bathrooms, etc.) in the last year, in good condition (meets current building codes), and will be a viable home for 20+ years.

### Mobile Homes

Must be on secure foundation, anchored, fully skirted, and have wheels removed.

### Travel Trailers and RVs

Cannot be served.

For assistance with  
Scattered Sites Program:

- Questions
- Application Form
- Tribal Contact Info

### Scattered Sites Program

#### Management Line

**360-536-6159**

For all other inquiries:

### Olympic District Office

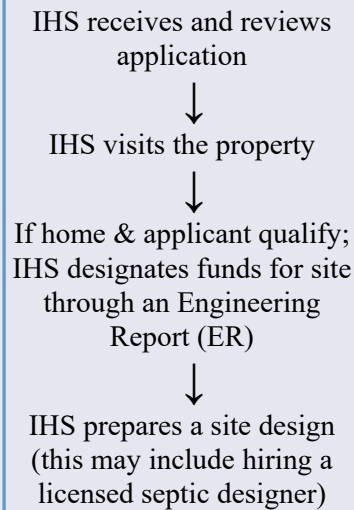
360-792-1235 Front Desk

### Medical Referral

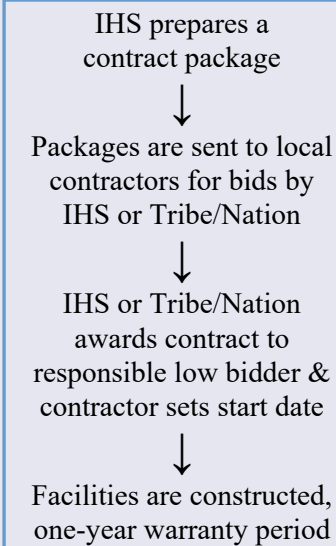
Referred by a healthcare provider due to a documented medical condition requiring new or improved sanitation facilities in the short term.

*Contact your Tribal Liaison to discuss options; different eligibility requirements apply.*

### Planning Process



### Construction Process



### Site Eligibility Requirements Include

- Applicant must hold legal control of land and home
- Property boundaries must be clearly identifiable
- Leased, assigned or allotted lands require a minimum 10-year lease, assignment or other land use agreement
- Must meet applicable tribal or county land-use and/or zoning ordinances
- For sanitary facilities that will cost above \$25K, the applicant may be required to contribute towards services
- Must have adequate access (IHS cannot fund construction of roads or easements)
- Must not be in 100-year flood plain, or must be protected from 100-year flood plain
- Must not be within incorporated cities in metropolitan areas that have established water/sewer systems
- Requested sanitation facilities must not have been previously provided to the site by IHS

#### Homeowner Responsibilities

- Secure all rights to the land and any necessary utility easements
- Complete a scattered site application
- Email or scan the application and attachments to the Tribal Liaison

#### Tribal Liaison Responsibilities

- Review the application for completeness, acquire signatures, and send to IHS.

#### Required Application Attachments

1. Deed, lease agreement, and/or land status
2. Proof of Tribal enrollment (typically an ID card)
3. Legal description of property parcel (recognized by law when conveying property ownership; typically on deed/legal land survey)
4. Proof of purchase or bill of sale for home to be delivered to site (for manufactured homes)

*Also attach other documents (as available and applicable) listed on the application.*

### General Timeline

From submitting the application to constructing facilities can range from several months to over a year. This depends on many factors, including: complexity of design; availability of contractors and/or building materials, and pace of home construction.

IHS can initiate the process while the home is under construction, but, installation of water and sewer services may not begin until the home has reached **substantial completion** which IHS generally defines as framing finished and indoor plumbing and electricity installed.

A test well is the one exception, IHS can drill before the home is constructed to ensure adequate water is available at the property.